



Keyboard Shortcuts for Glyphs, Ligatures and Symbols in BarTender

Overview:

Case marking can require the use of glyphs, ligatures and symbols, especially in conjunction with foreign languages. In addition to the provisions made this in the BarTender text tools, the use of keyboard shortcuts for the creation and insertion into text and object fields is fast and easy. Here is a directory of what is available.

Procedure:

To use this function, you must have an active text field open on the layout. Place the cursor where you want the character to appear, hold down the Alt key and enter the code of the character you wish to insert. Let go of the Alt key and the glyph will automatically insert. Glyphs are type and therefore permit changing the font style, size, bold and italic.

0162 ¢	0163 £	0167 §	0169 ©
0174 ®	0176 °	0177 ±	0178 ²
0179 ³	0183 ·	0188 ¼	0189 ½
0190 ¾	0191 ¿	0192 À	0193 Á
0194 Â	0195 Ã	0196 Ä	0197 Å
0198 Æ	0199 Ç	0200 È	0201 É
0202 Ê	0203 Ë	0204 Ì	0205 Í
0206 Î	0207 Ï	0208 Ð	0209 Ñ
0210 Ò	0211 Ó	0212 Ô	0213 Õ
0214 ñ	0216 Ø	0217 Ù	0218 Ú
0219 Û	0220 Ü	0224 à	0225 á
0226 â	0227 ã	0228 ä	0229 å
0230 æ	0231 ç	0232 è	0233 é
0234 ê	0235 ë	0236 ì	0237 í
0238 î	0239 ï	0241 ñ	0242 ò
0243 ó	0245 õ	0246 ö	0248 ø
0249 ù	0250 ú	0251 û	0252 ü
0255 ÿ			